



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of One (1) Riso Digital Copier/Duplicator for the Recreation Department

MEETING DATE: October 6, 1993

PREPARED BY: Parks and Recreation Director

RECOMMENDED ACTION: That the City Council approve the purchase of one Riso Digital Copier/Duplicator from the sole supplier, Riso Products of Sacramento, at a cost of \$9,493.85.

BACKGROUND INFORMATION: Purchase of the Riso Copier/Duplicator was approved in the 1993-94 operating budget to replace the Recreation Department's aging mimeograph machine.

Now thirteen years old, the mimeograph unit requires frequent repair, supplies are increasingly difficult to obtain, it requires time-consuming typewritten preparation of a stencil "master", and does not provide for reproduction of graphics, charts, or photographs.

The Riso Copier/Duplicator, now in use in school districts throughout the nation, provides clear copies from laser-generated graphics, documents, and charts, as well as photographs, at a speed of 130 copies per minute, more than twice the speed of the mimeograph machine.

The Riso unit is designed to be cost effective on duplication runs of 20 copies or more, and is therefore ideally suited for Recreation Department program announcements, brochures, registration forms, and commission reports.

FUNDING: Budgeted Amount: \$12,000
Budgeted Fund: 12.0-012.22

Ron Williamson
Parks and Recreation Director

RW/sh

Prepared by Sondra Huff, Department Secretary

cc: City Attorney
Purchasing Officer

APPROVED: _____

THOMAS A. PETERSON
City Manager



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RESOLUTION NO. 93-124

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RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING PURCHASE OF ONE RISO DIGITAL
COPIER/DUPPLICATOR FROM SOLE SOURCE SUPPLIER

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RESOLVED, that the Lodi City Council hereby approves the purchase for use by the Recreation Department of one Riso Digital Copier/Duplicator from the sole supplier, Riso Products of Sacramento, California at a cost of \$9,493.85, which purchase was approved in the 1993-94 operating budget.

Dated: October 6, 1993

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I hereby certify that Resolution No. 93-124 was passed and adopted by the City Council of the City of Lodi in a regular meeting held October 6, 1993 by the following vote:

Ayes:	Council Member -	Davenport, Mann, Sieglock, Snider, and Pennino (Mayor)
Noes:	Council Member -	None
Absent:	Council Member -	None


Jennifer M. Perrin
City Clerk

93-124

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